

MEMO of UNDERSTANDING
between
Ohio Ministries Disaster Relief Team and the local Church of God Congregation

The (local congregation) _____ agrees to partner with Ohio Ministries Disaster Relief Team (OM-DRT) in an effort to serve and assist with the recovery efforts needed in the general area of _____. This agreement with proper amendments will remain in effect until OM-DRT closes their portion of the restoration efforts or until termination by mutual agreement and will not extend beyond three (3) - six (6) months. Should a longer time frame be needed a new Memo of Understanding will be signed by both parties.

Ohio Ministries Disaster Relief Team will:

1. Coordinate all portions of the over all project.
2. Will work with said Congregation's Contact Person. (CCP)
3. Arrange and pay for all additional expense in this recovery effort.
4. Will pay for added cost of utilities.
5. Insurance coverage for volunteers will come under Ohio Ministries policy during the use of the facilities.
6. The Site Coordinator(s) will be _____ and/or _____.
7. During the use of the facilities OM-DRT will keep the area maintained in good condition and as neat as possible.
8. Upon termination, will remove or leave any alterations, and connections installed by OM-DRT, according to the wishes of the CCP.
9. The OM-DRT chair and/or Ohio Ministries Project Coordinator will followup with the CCP leadership upon termination of the project to help provide a celebration of the work accomplished and the satisfaction of the Memo of Understanding.

The Local Congregation will provide:

1. One member of their choosing to serve with the OM-DRT with full voting privileges and responsibilities. This individual will serve as Congregation Contact Person (CCP)
2. Provide housing and feeding facilities for volunteers, as well as storage area for equipment and supplies to whatever capacity available.
3. Assist in the recruitment of volunteers, especially cooks, because of local Bd. of Health regulations and encourage your people to join in some of the work efforts.
4. Where available RV hookup may be used by the volunteers.
5. Will allow OM-DRT to connect to water and electricity.
6. If the local congregation should have any situation, their CCP is free to bring such to the attention of the Site Coordinator and/or the OM-DRT Representative.

Points above may be deleted, amended or added to by the mutual agreement between both parties.

CCP Representative _____ Date _____

Contact Information: _____

OM-DRT Representative _____ Date _____

Contact Information: _____